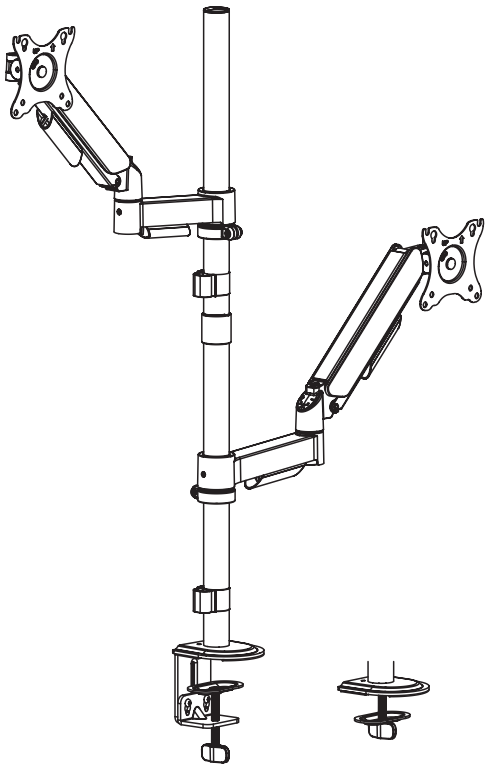


Mechanical Arm Dual Monitor Extra Tall Desk Mount

STAND-V012K Series

Assembly Manual

Individual Product SKUs

STAND-V012K
STAND-V012KW

⚠ WARNING ⚠

If you do not understand these directions, or if you have any doubts about the safety of the installation, please contact our product support team at 309-278-5303 or help@vivo-us.com for further assistance. Check carefully to make sure there are no missing or defective parts. Failure to report missing parts within 30 days may result in denial of free replacement. Improper installation may cause damage or serious injury. Do not use this product for any purpose that is not explicitly specified in this manual. Do not exceed weight capacity. We cannot be liable for damage or injury caused by improper mounting, incorrect assembly or inappropriate use.



WARNING: CHOKING HAZARD

SMALL PARTS - NOT FOR CHILDREN UNDER 3 YEARS. ADULT SUPERVISION IS REQUIRED.



WEIGHT LIMITS: 4.4-19.8lbs (2-9kg) Per Screen

DO NOT EXCEED OR FALL SHORT OF STATED WEIGHT LIMITS. Exceeding the maximum may result in product failure, damage to monitor, and/or personal injury. Using less than minimum may cause instability or limit overall function.



TIPOVER WARNING

SERIOUS OR FATAL CRUSHING INJURIES CAN OCCUR FROM TIPOVER.
TO HELP PREVENT TIPOVER:

- DO NOT EXTEND ARMS TOO FAR FORWARD OR BACKWARD
- NEVER ALLOW CHILDREN TO CLIMB, STAND, OR PLAY ON ANY PART OF MONITOR MOUNT
- USE TIPOVER RESTRAINT TO REDUCE (BUT NOT ELIMINATE) RISK OF TIPOVER

ALWAYS EXERCISE CAUTION WHEN ADJUSTING THE PLACEMENT OF YOUR MONITORS.

Need Help? We're Here For You

US-Based Customer Support from Trained Professionals

Monday-Friday from 7am-7pm CST
Saturday 8am-4pm CST



Email Us
help@vivo-us.com



Chat with Live Agent
www.vivo-us.com



Give Us a Call
309-278-5303 ext. 1



Assembly Video & Product Info
www.vivo-us.com/products/stand-v012k

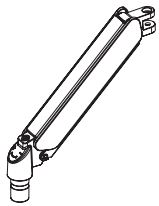
Package Contents



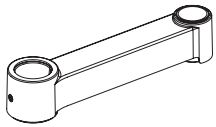
A (x1)
Lower Pole



B (x1)
Upper Pole



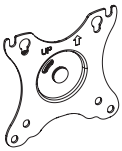
C (x2)
Adjustable Arm



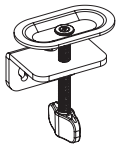
D (x2)
Lower Arm



E (x1)
Pole Connector



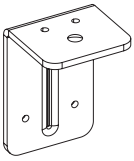
F (x2)
VESA Plate



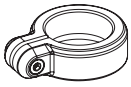
G (x1)
Lower Clamp



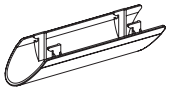
H (x1)
Base Plate



I (x1)
Upper Clamp



J (x2)
Pole Collar



K (x4)
Cable Cover



L (x2)
Cable Clip

Included Hardware & Tools



S-A (x1)
M5x16mm
Screw



S-B (x2)
M6x10mm
Screw



S-C (x2)
M8x30mm
Screw



S-D (x1)
M10x20mm
Screw



S-E (x2)
Set Screw



M-A (x8)
M4x12mm
Screw



M-B (x8)
M5 Washer



T-A (x1)
3mm Allen
Wrench



T-B (x1)
4mm Allen
Wrench



T-C (x1)
5mm Allen
Wrench



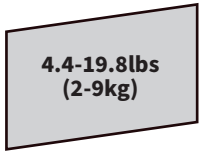
T-D (x1)
6mm Allen
Wrench

Tools Needed



Phillips Screwdriver

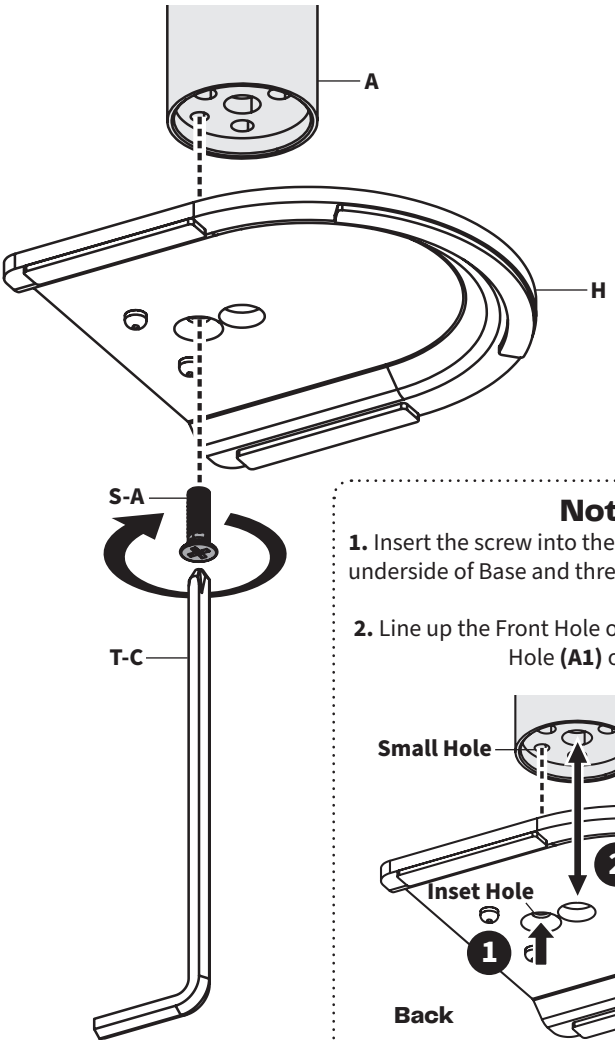
Weight Limit: *4.4-19.8lbs (2-9kg) Per Screen*



Assembly Steps

STEP 1

Attach Lower Pole **(A)** to Base Plate **(H)** using M5x16mm Screw **(S-A)** and the Phillips end of 5mm Allen Wrench **(T-C)**.



Note

1. Insert the screw into the back **Inset Hole** on the underside of Base and thread into the **Small Hole**.

2. Line up the Front Hole on Base with the Center Hole **(A1)** on Pole.

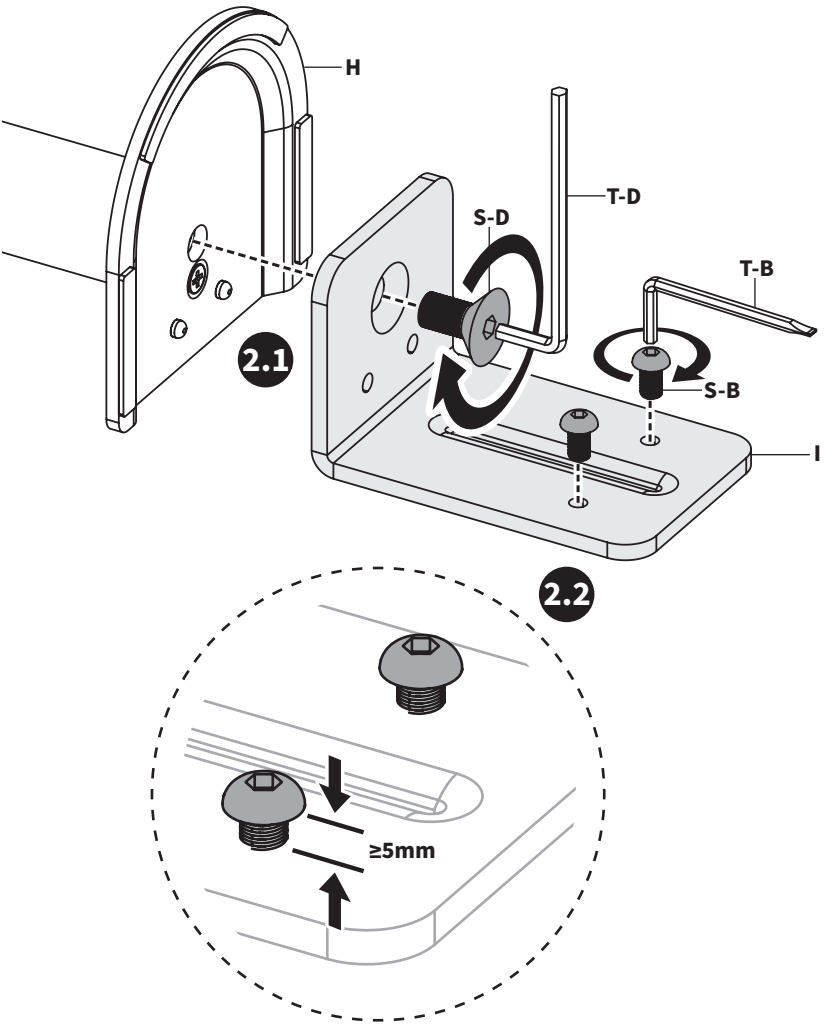
STEP 2

Option 1: Clamp Installation

For Grommet Installation go to Page 8

2.1 Attach the Upper Clamp **(I)** to Base Plate **(H)** using the M10x20mm Screw **(S-D)** and 6mm Allen Wrench **(T-D)**.

2.2 Thread the M6x10mm Screws **(S-B)** into the Upper Clamp using 4mm Allen Wrench **(T-B)** leaving 5mm of threading exposed.

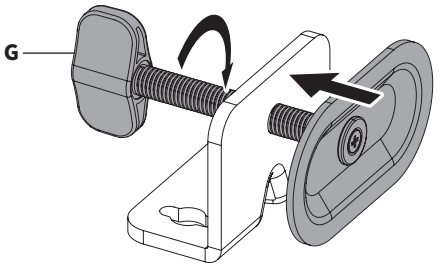


Option 1 – Cont'd

Thin Desktops

0.4–1.7" (10–45mm)

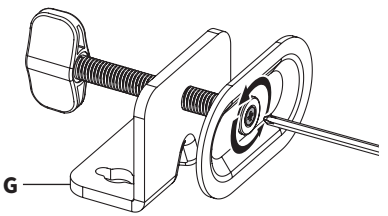
Fully loosen the clamp screw on Lower Clamp **(G)**.

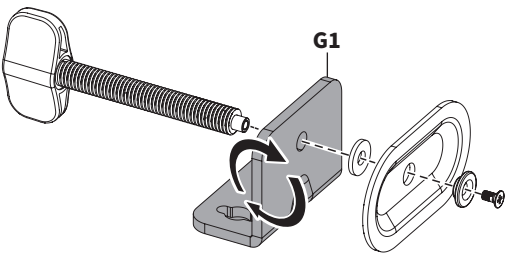


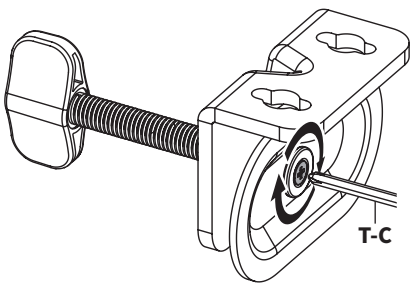
Thick Desktops

1.8–3.3" (45–85mm)

Use the Phillips ends of 5mm Allen Wrench **(T-C)** to disassemble Lower Clamp **(G)**. Flip around the L Bracket **(G1)** and reassemble as shown.





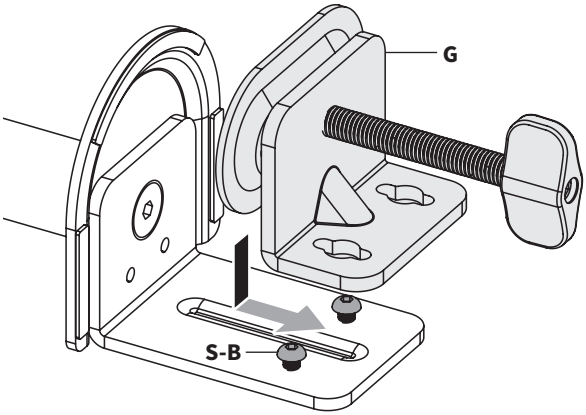


Option 1 – Cont'd

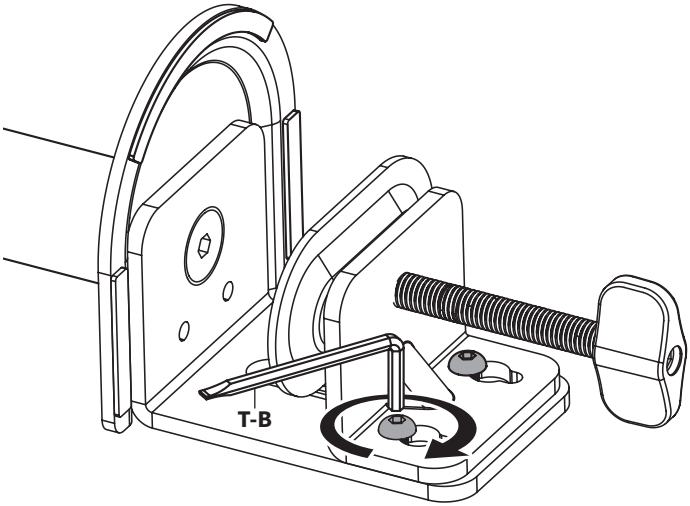
Hook the Lower Clamp **(G)** onto the M6x10mm Screws **(S-B)**.

NOTE

Manual will proceed with images of **Thin Desktop** assembly. However the assembly steps will be the same for both assembly options as long as the Lower Clamp is facing up as shown.

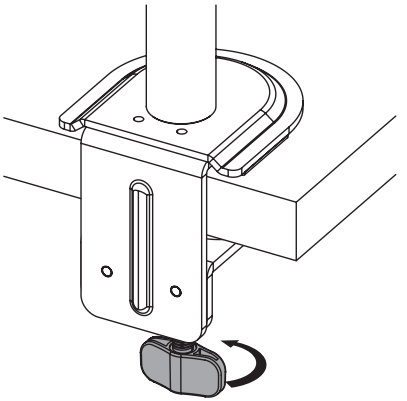


Tighten using the 4mm Allen Wrench **(T-B)**.



Option 1 – Cont'd

Clamp the assembly onto the desktop.

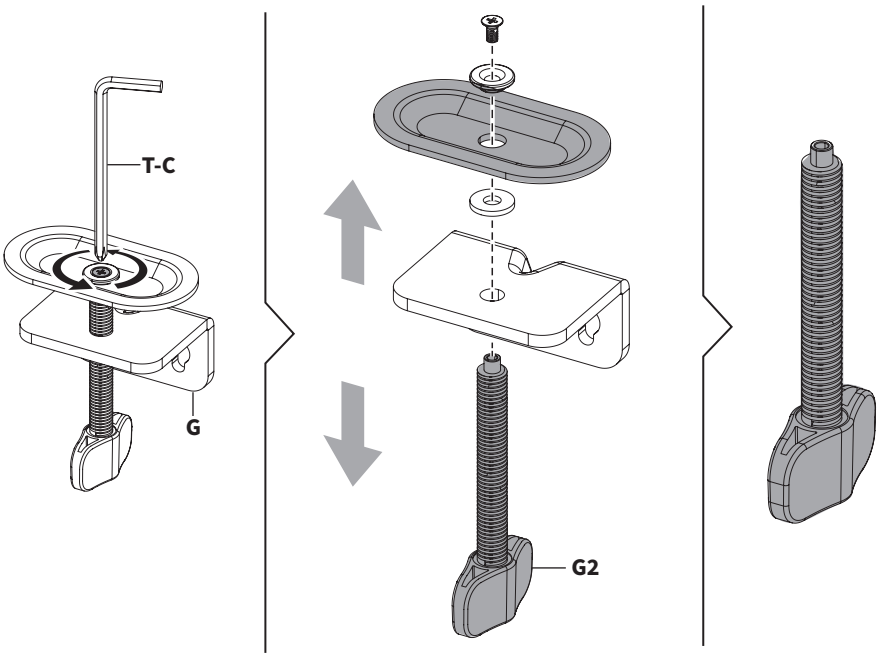


Proceed to STEP 3 on **Page 9**

Option 2: Grommet Installation

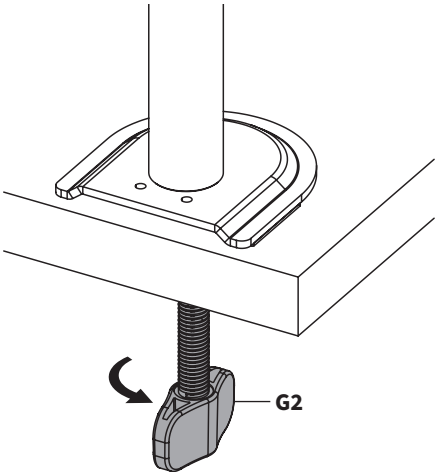
Only for desktops 0.4–1.5" (10–40mm) thick

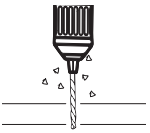
Use the Phillips end of 5mm Allen Wrench **(T-C)** to disassemble the Lower Clamp **(G)** and discard all parts except for the Clamp Screw **(G2)**.



Option 2 – Cont'd

Position the Pole Assembly over the grommet hole and thread the Clamp Screw **(G2)** through the desktop and into the Pole Assembly.



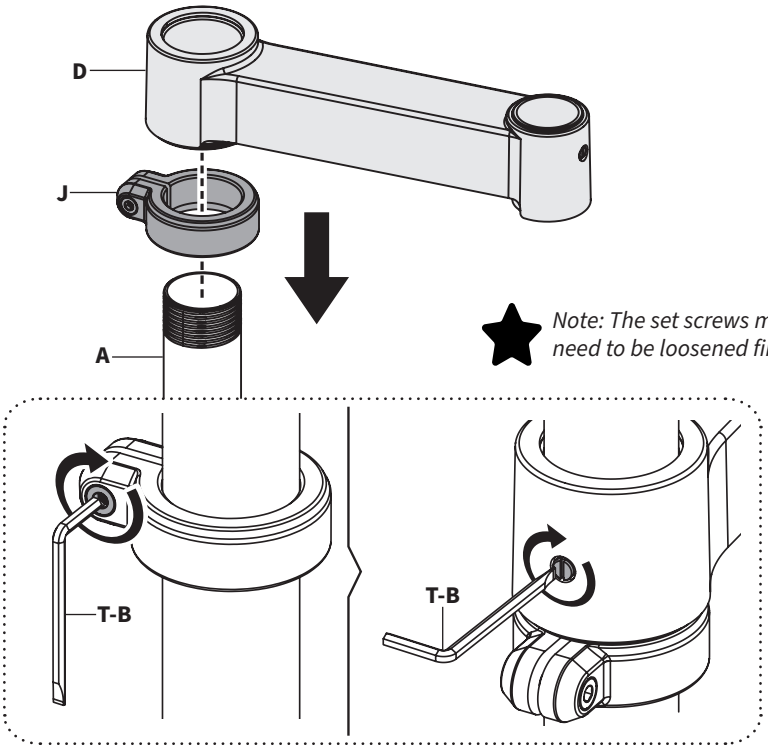


Don't Have a Grommet Hole?

If you do not have an existing hole for installation, drill a hole through your desktop in your desired mounting location using a 3/8" (10mm) drill bit.

STEP 3

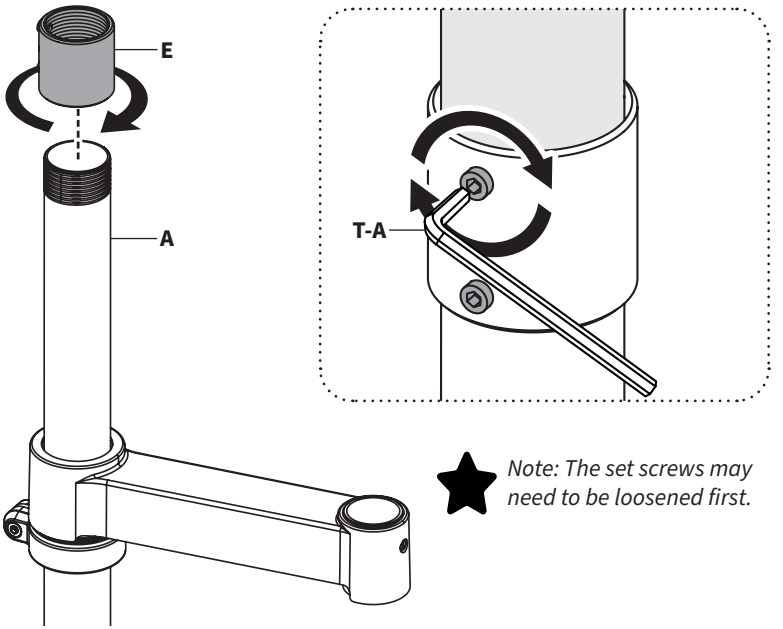
Slide a Pole Collar **(J)** onto Lower Pole **(A)** to the desired height then slide on Lower Arm **(D)** so that it rests on the Pole Collar. Tighten the set screw on the Pole Collar and Lower Arm using the ends of 4mm Allen Wrench **(T-B)**.



Note: The set screws may need to be loosened first.

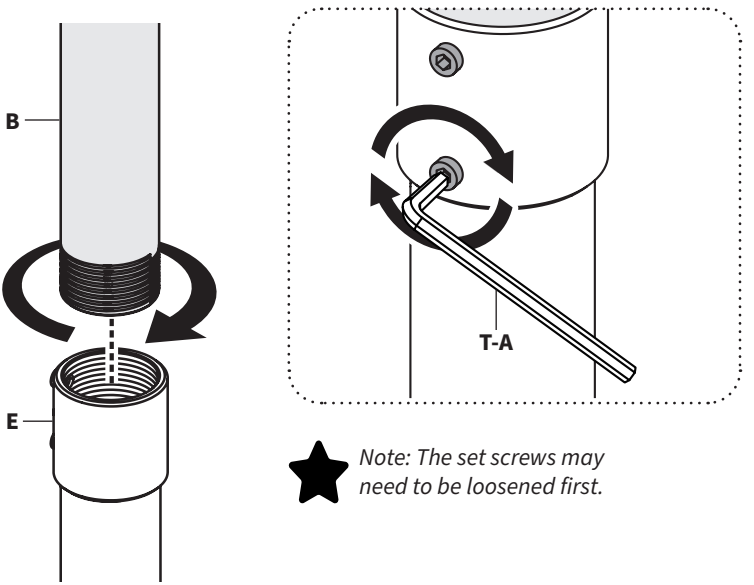
STEP 4

Thread the Pole Connector **(E)** onto the Lower Pole **(A)** and secure by tightening only the bottom set screw using 3mm Allen Wrench **(T-A)**.



Note: The set screws may need to be loosened first.

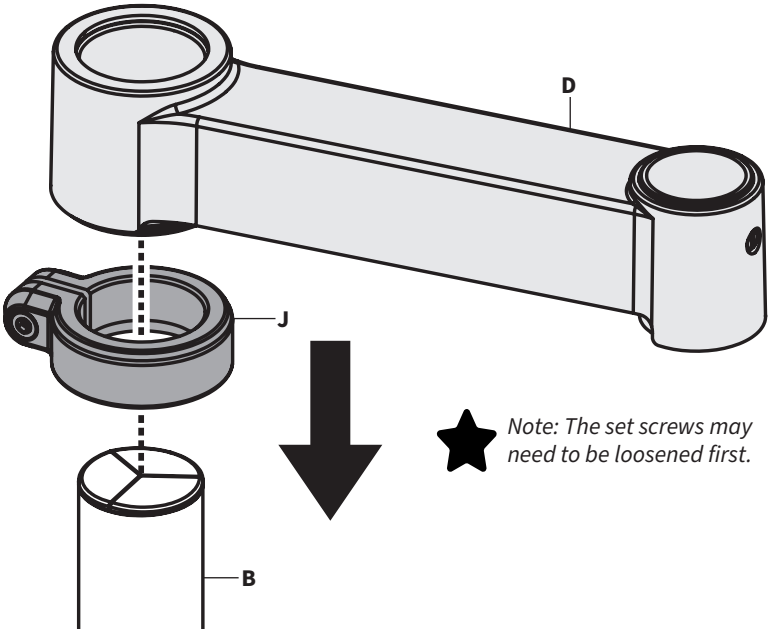
Thread Upper Pole **(B)** into Pole Connector **(E)** and secure by tightening the top set screw using 3mm Allen Wrench **(T-A)**.

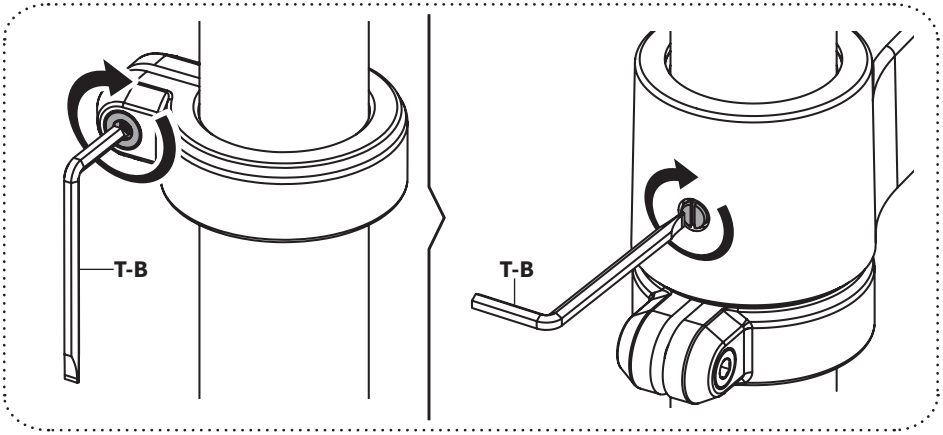


Note: The set screws may need to be loosened first.

STEP 5

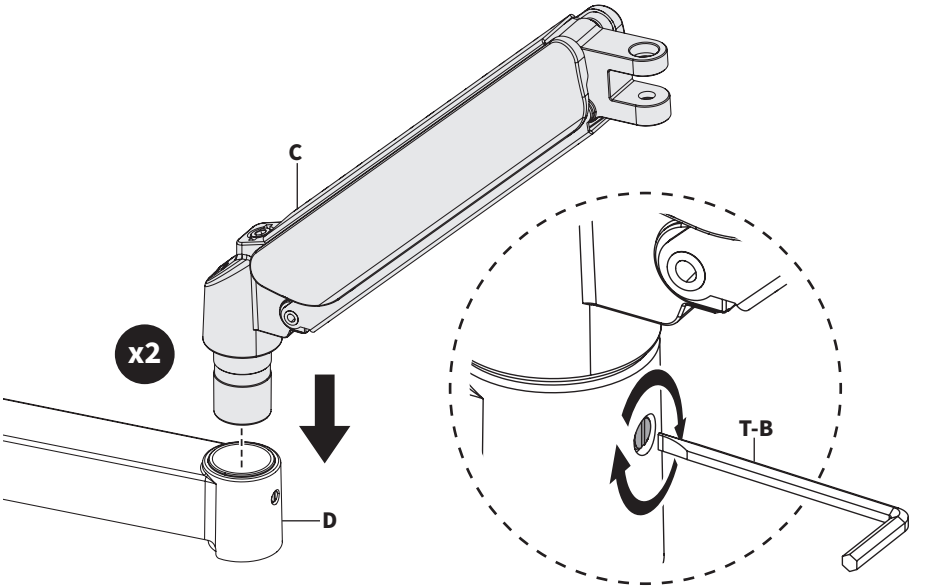
Slide the remaining Pole Collar **(J)** onto Upper Pole **(B)** to the desired height then slide on Lower Arm **(D)** so that it rests on the Pole Collar. Tighten the set screw on the Pole Collar and Lower Arm using the ends of 4mm Allen Wrench **(T-B)**.





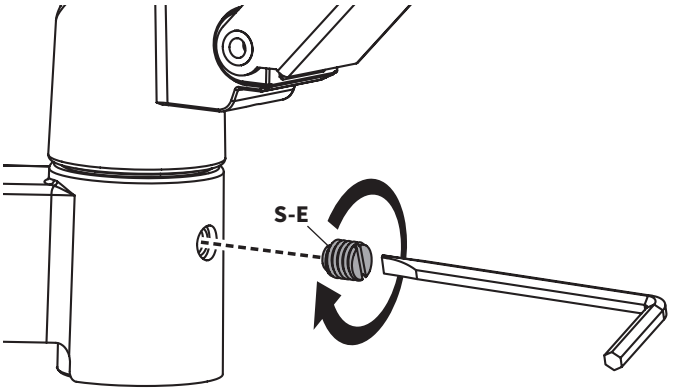
STEP 6

Insert the Adjustable Arms **(C)** into the Lower Arms **(D)** and secure by tightening the set screws as shown using the flat end of 4mm Alleen Wrench **(T-B)**.



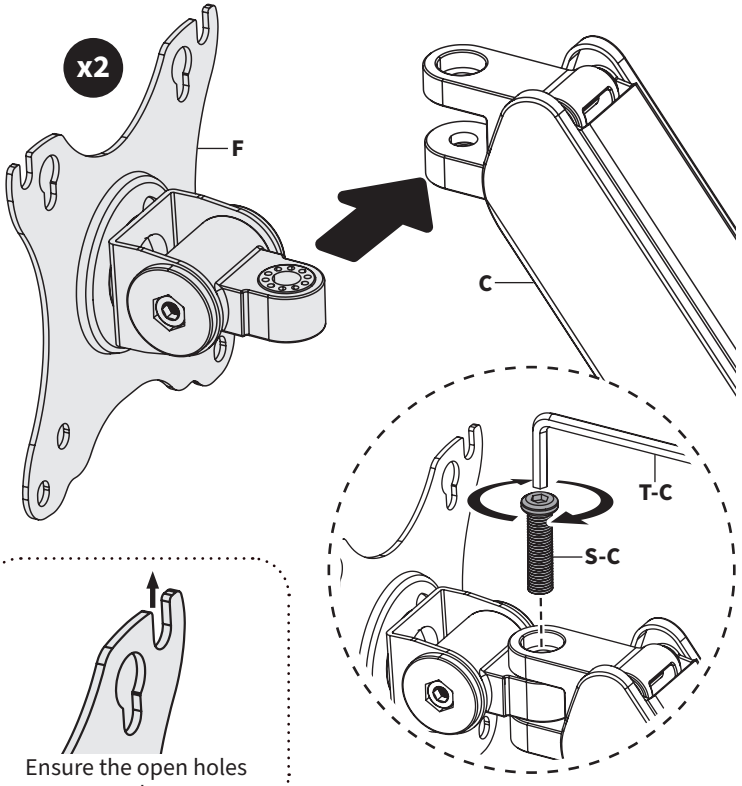
Set Screw is Missing?

If a Lower Arm is missing a set screw, Set Screw **(S-E)** can be used in its place.



STEP 7

Attach VESA Plate **(F)** to Upper Arm **(B)** using the M8x30mm Screw **(S-C)** and 5mm Allen Wrench **(T-C)**.

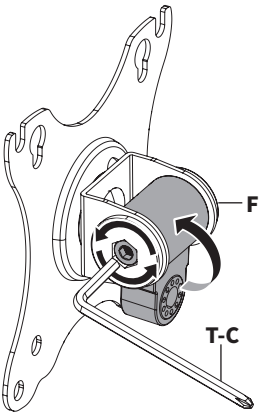


Ensure the open holes are on the top.

Too Stiff?

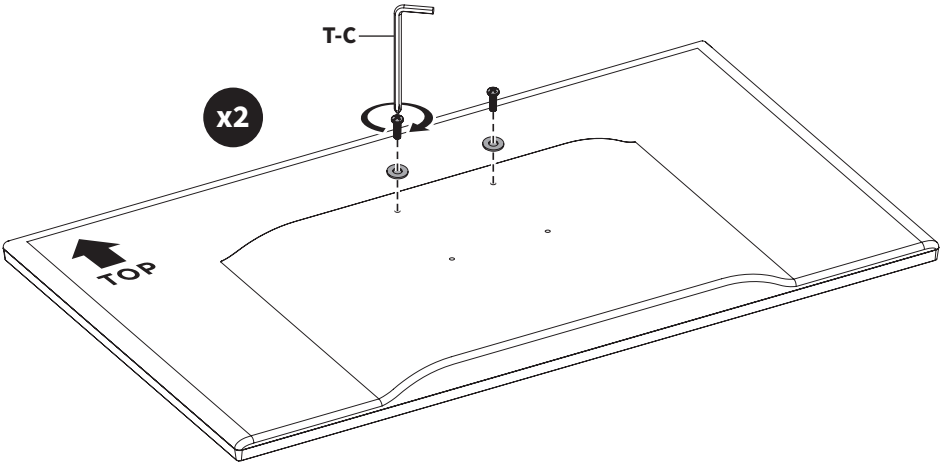
If the VESA Plate **(F)** is too stiff, loosen the the screw located on the side using 5mm Allen Wrench **(T-C)**.

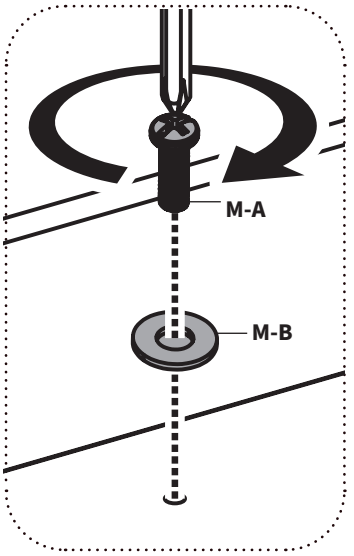
Tilt down the VESA Plate and re-tighten.

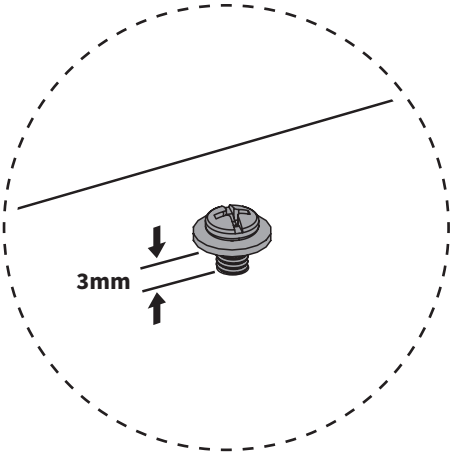


STEP 8

Thread two M4x12mm Screws **(M-A)** with M5 Washers **(M-B)** into the top VESA holes on your monitor leaving 3mm of threading exposed using 5mm Allen Wrench **(T-C)**.

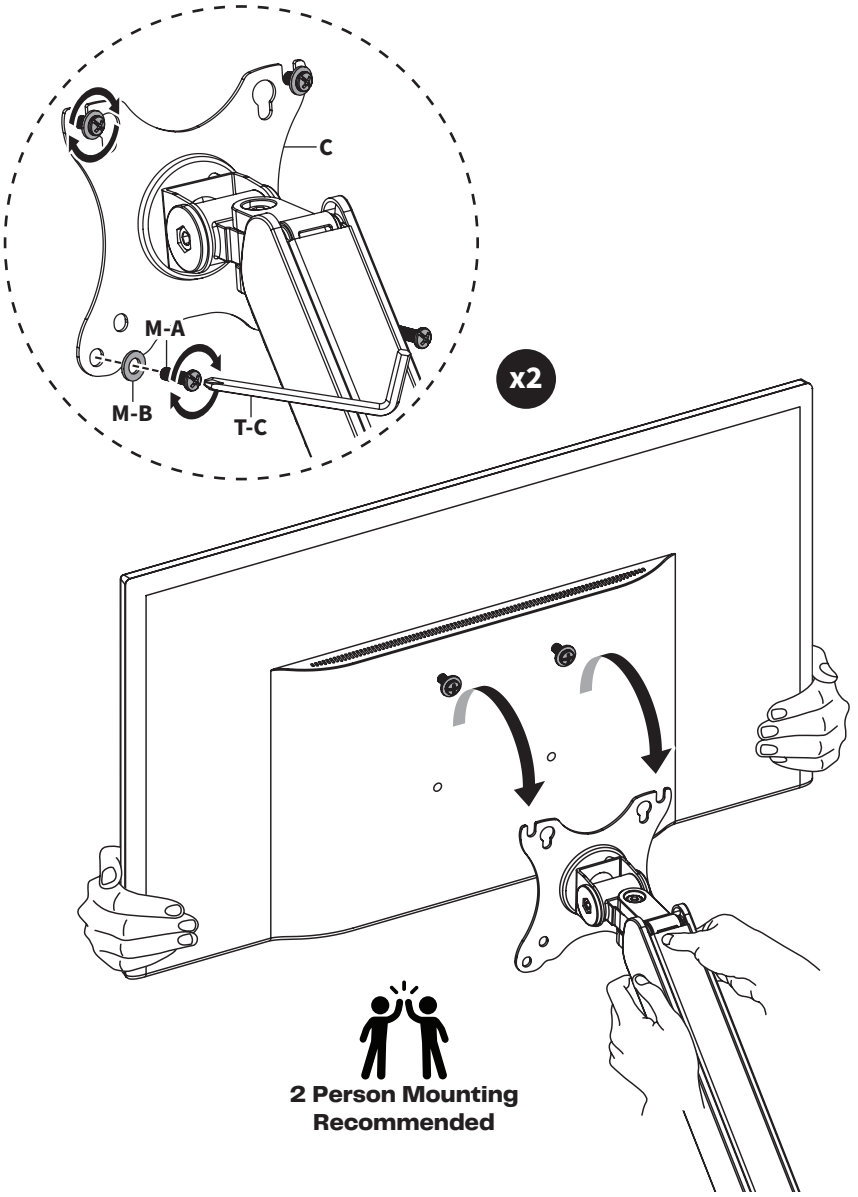




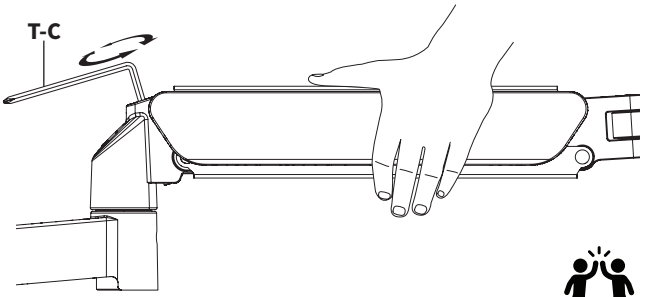


STEP 9

Hook the monitor onto the VESA Plate **(C)**. Install two more M4x12mm Screws **(M-A)** with M5 Washers **(M-B)** into the bottom VESA holes and tighten using the Phillips end of 5mm Allen Wrench **(T-C)**. Then tighten the two previously installed upper VESA screws.



Adjusting Monitor Height



2 Person Adjustment Recommended

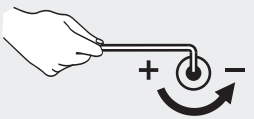
1 Position Mount Arm
Position the arm horizontally, as shown above, and firmly hold in place.

2 Insert 5mm Allen Wrench (T-C) Into Adjustment Screw
Insert the 5mm Allen Wrench **(T-C)** in to the adjustment screw on the back of the monitor arm.

3 Turn 10-20x to Set Monitor Height
Turn 5mm Allen Wrench **(T-C)** 10-20 times to obtain proper support for your monitor. Use the guide below to adjust the tension according to the amount of counterbalance needed to support the monitor.

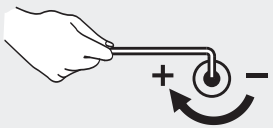
Mechanical Tension Adjustment Guide

Counter-Clockwise: Decrease Support
[if monitor will not lower]



Turn the adjustment screw **counter-clockwise** to **decrease** the support for your monitor, allowing it to be lowered.

Clockwise: Increase Support
[if monitor will not raise]



Turn the adjustment screw **clockwise** to **increase** the support for your monitor, allowing it to be raised up.

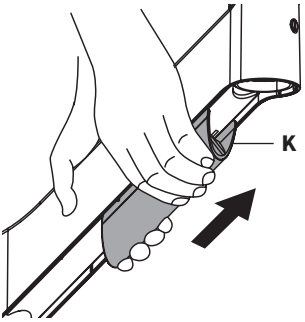
Note: May Require 10-20 Turns

NOTE *If unable to obtain proper support, ensure your monitor falls within the weight limit range of **4.4lb (2kg)** to **19.8lb (9kg)**.*

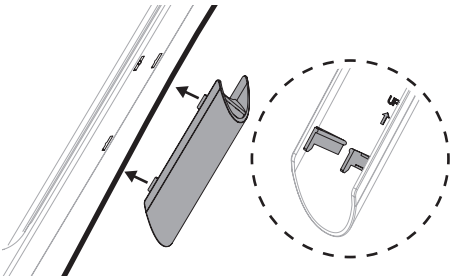
STEP 11

Manage cables using Cable Covers **(K)**.

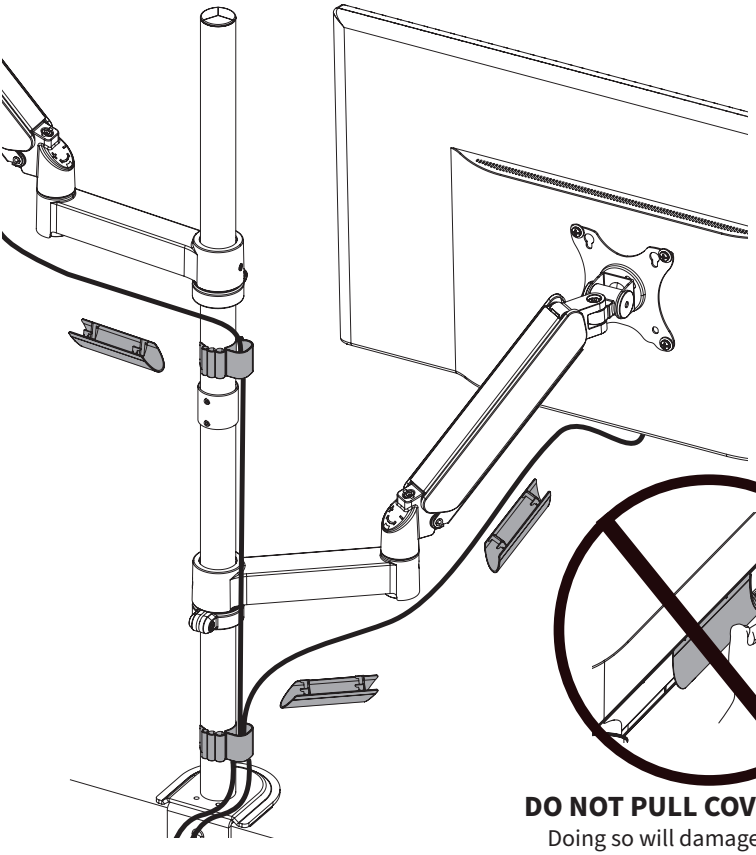
Slide Cable Covers Forward to Remove



Align Prongs to Reinstall



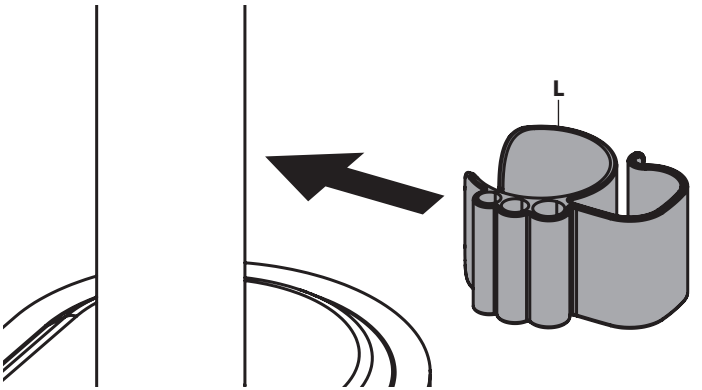
Align the prongs on the Covers with the slots on the underside of the arm, then slide down to lock in place.

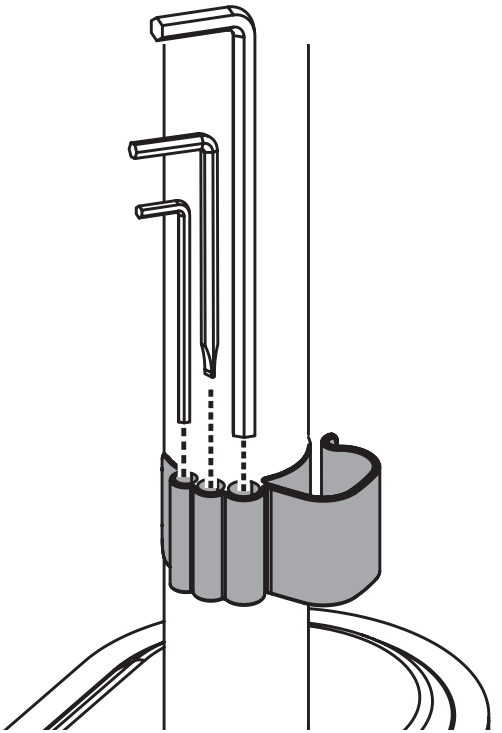


DO NOT PULL COVERS DOWN

Doing so will damage the covers

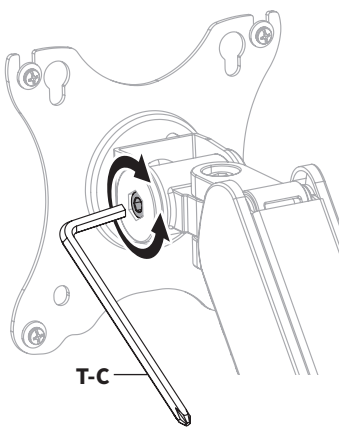
STEP 11 - Cont'd
Place Cable Clips **(L)** onto Poles **(A,B)** and use to manage cables and store Allen Wrenches **(T-A thru T-D)**.

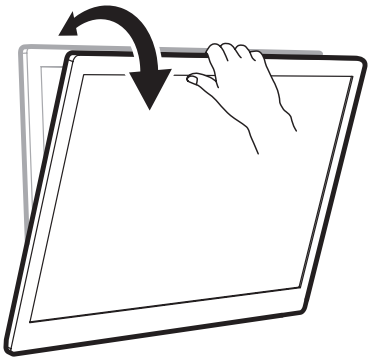




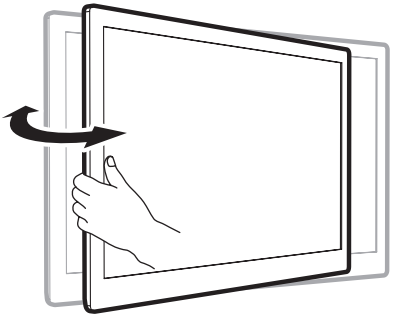
Adjustments

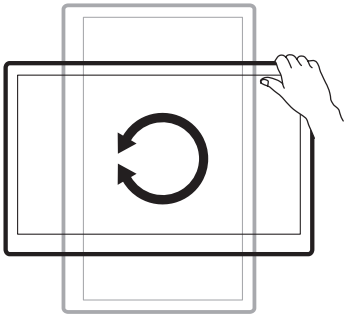
To adjust the vertical tilt, loosen the side screw behind the monitor using 5mm Allen Wrench **(T-C)**, adjust as desired then re-tighten.





Swing and rotate as desired. **Note:** The M8x30mm Screw **(S-C)** from **step 7** may need to be loosened first to allow swinging.

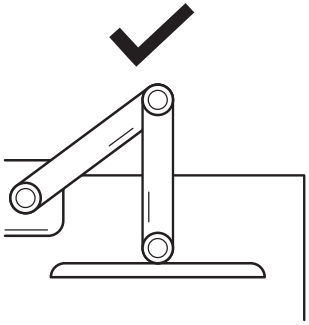


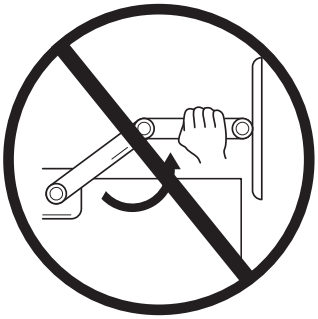




**** WARNING ****

To prevent the risk of tipping, do NOT position the monitor off the desktop edge. Always keep the monitor above the desk.





LAST UPDATED: 11/26/2025
REV3.1
v2.0



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