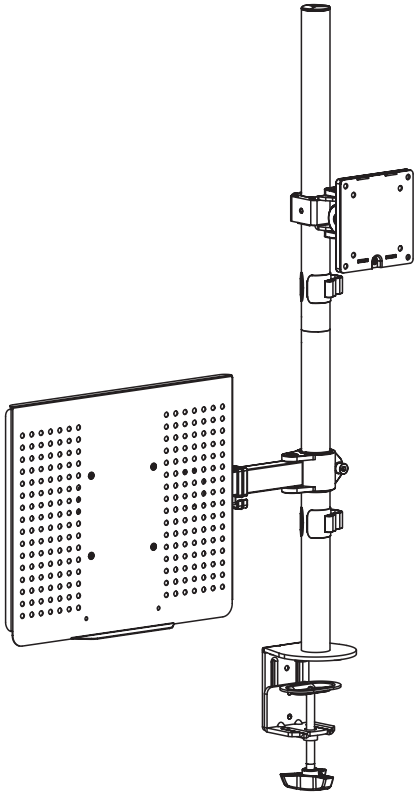
User Manual



Single Monitor and Laptop Extra Tall Desk Mount

STAND-V012C

⚠ WARNING ⚠

If you do not understand these directions, or if you have any doubts about the safety of the installation, please contact our product support team at 309-278-5303 or help@vivo-us.com for further assistance. Check carefully to make sure there are no missing or defective parts. Failure to report missing parts within 30 days may result in denial of free replacement. Improper installation may cause damage or serious injury. Do not use this product for any purpose that is not explicitly specified in this manual. Do not exceed weight capacity. We cannot be liable for damage or injury caused by improper mounting, incorrect assembly or inappropriate use.



WARNING: CHOKING HAZARD

SMALL PARTS - NOT FOR CHILDREN UNDER 3 YEARS. ADULT SUPERVISION IS REQUIRED.



WEIGHT LIMITS:

Monitor: 44lbs (20kg)
Laptop: 9.9lbs (4.5kg)

DO NOT EXCEED WEIGHT LIMITS. FAILURE TO DO SO MAY RESULT IN SERIOUS INJURY AND DAMAGE TO PROPERTY.



TIPOVER WARNING

SERIOUS OR FATAL CRUSHING INJURIES CAN OCCUR FROM TIPOVER.
TO HELP PREVENT TIPOVER:

- DO NOT EXTEND ARM TOO FAR BACKWARD
- NEVER ALLOW CHILDREN TO CLIMB, STAND, OR PLAY ON ANY PART OF MONITOR MOUNT
- USE TIPOVER RESTRAINT TO REDUCE (BUT NOT ELIMINATE) RISK OF TIPOVER

ALWAYS EXERCISE CAUTION WHEN ADJUSTING THE PLACEMENT OF YOUR MONITOR.

Need Help? We're Here For You

US-Based Customer Support from Trained Professionals

Monday-Friday from 7am-7pm CST
Saturday 8am-4pm CST



Email Us
help@vivo-us.com



Chat with Live Agent
www.vivo-us.com

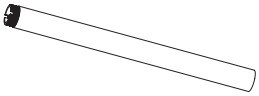


Give Us a Call
309-278-5303 ext. 1

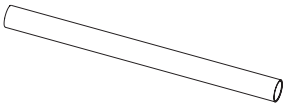


Assembly Video & Product Info
www.vivo-us.com/products/stand-v012c

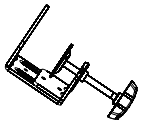
Package Contents



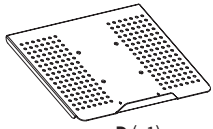
A (x1)
Lower Pole



B (x1)
Upper Pole



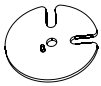
C (x1)
Clamp



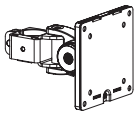
D (x1)
Laptop Tray



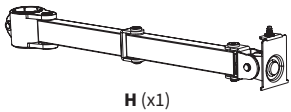
E (x1)
Lower Grommet Plate



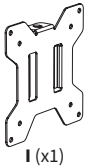
F (x1)
Upper Grommet Plate



G (x1)
VESA Arm



H (x1)
Swivel Arm



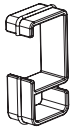
I (x1)
VESA Plate



J (x1)
Cap



K (x2)
Pole Cable Clip



L (x2)
Arm Cable Clip



M (x5)
Pad

Included Hardware & Tools



S-A (x3)
M6x16mm
Screw



S-B (x4)
M4x8mm
Screw



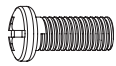
S-C (x4)
M4 Nut



S-D (x1)
Cap Nut



M-A (x8)
M4x12mm
Screw



M-B (x8)
M5x12mm
Screw



M-C (x8)
M5 Washer



T-A (x1)
4mm Allen
Wrench



T-B (x1)
5mm Allen
Wrench



T-C (x1)
6mm Allen
Wrench



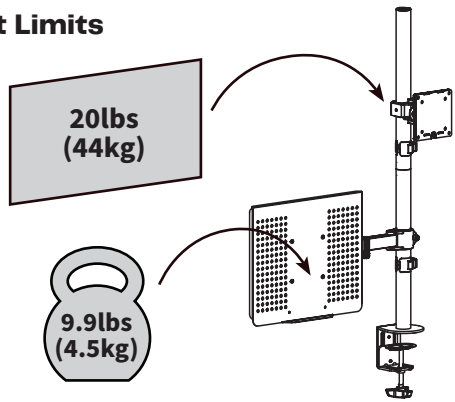
T-D (x1)
Wrench

Tools Needed



Phillips
Screwdriver

Weight Limits



Assembly Steps

STEP 1

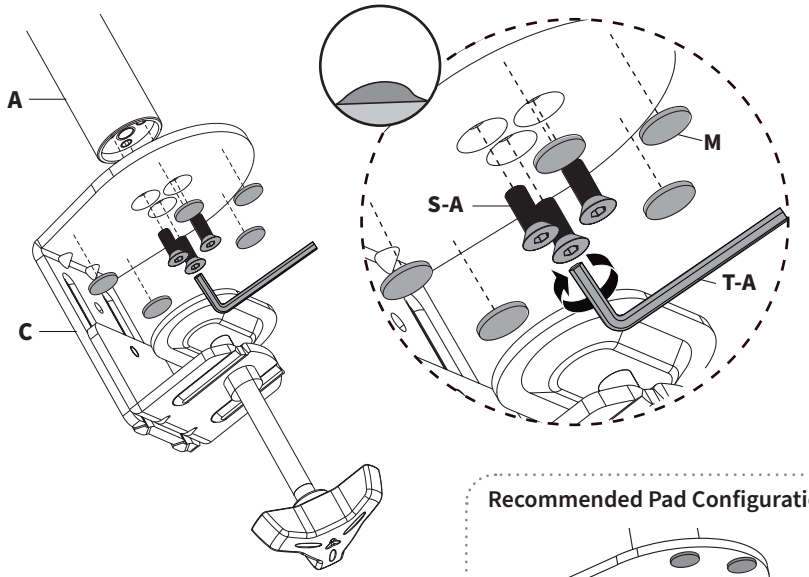
– Option 1 –

Clamp Mounting

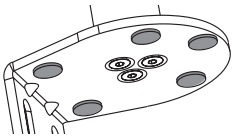
Desktop thickness: ***0.4-3.3" (10-85mm)***

For Grommet Mounting, go to ***page 5***

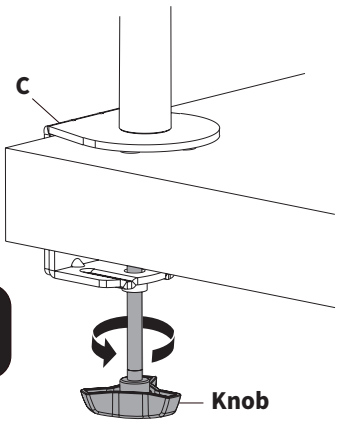
Attach the Lower Pole **(A)** to the Clamp **(C)** using M6x16mm Screws **(S-A)** and 4mm Allen Wrench **(T-A)**. Remove adhesive backing from Pads **(M)** and place on the Clamp as shown.



Recommended Pad Configuration



Place Clamp **(C)** on desktop at desired position and secure in place by tightening the **Knob**.



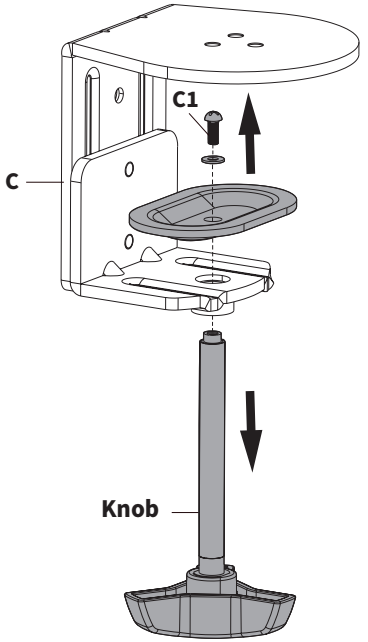
Proceed to STEP 2
on **Page 7**

– Option 2 –

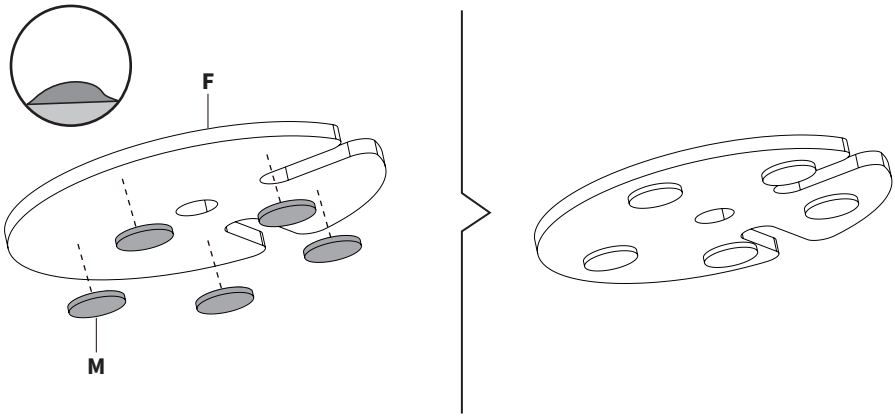
Grommet Mounting

Desktop thickness: ***0.4-2.9” (10-75mm)***

Remove the **Knob** from Clamp **(C)** by removing the preinstalled Screw **(C1)** with a Phillips screwdriver.

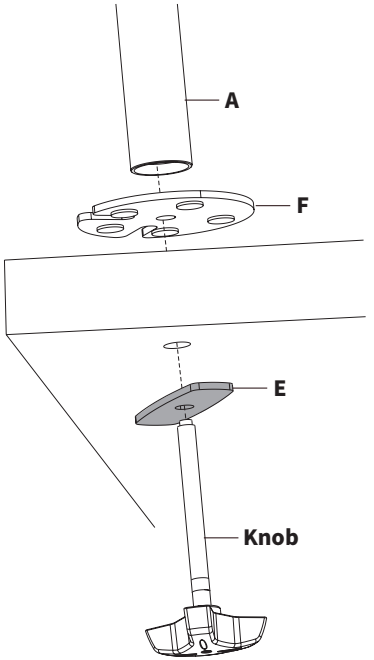


Remove adhesive backing from Pads **(M)** and place on Grommet Base **(F)** as shown.

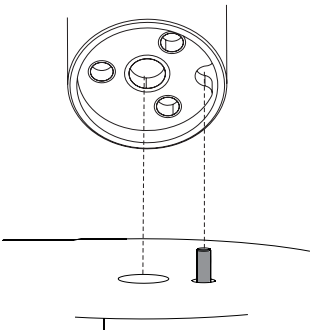


Grommet Mounting - *Cont'd*

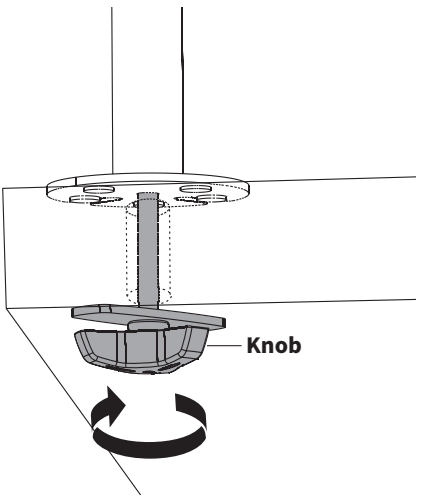
Thread the **Knob** through the Lower Grommet Plate **(E)**, the bottom of the desktop, the Upper Grommet Plate **(F)**, and into the Lower Pole **(A)**.



Align the prong on Grommet Base with the side slot on the bottom of the Pole. Ensure the center holes are also aligned.



Secure Assembly in Place by tightening the **Knob**.



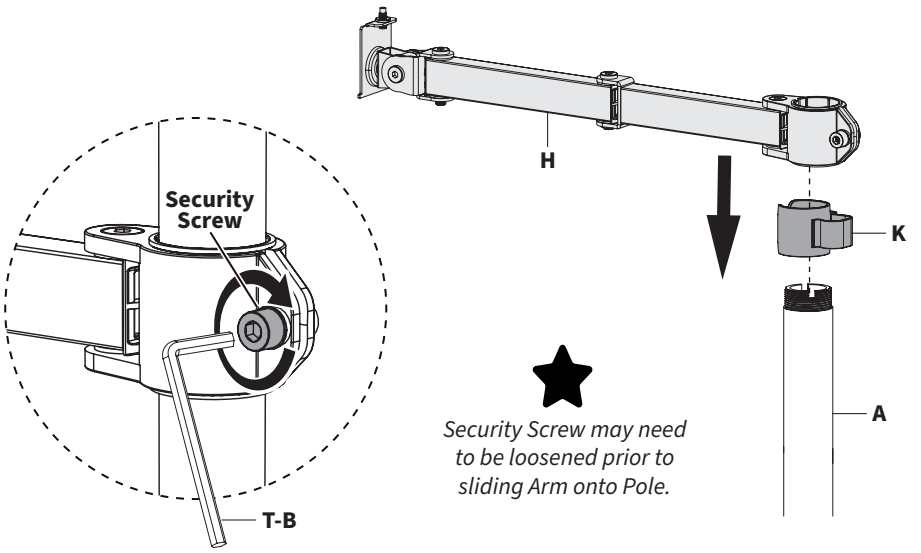


Don't Have a Grommet Hole?

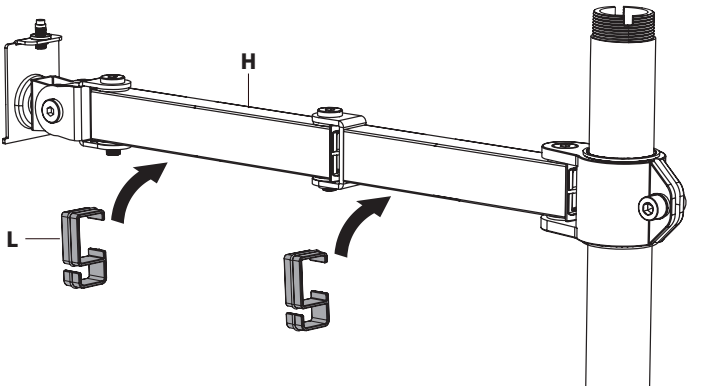
If you do not have an existing hole for installation, drill a hole through your desktop in your desired mounting location using a 3/8" (10mm) drill bit.

STEP 2

Slide Pole Cable Clip **(K)** and Swivel Arm **(H)** onto Lower Pole **(A)**. Secure the Arm at desired position by tightening **Security Screw** with 5mm Allen Wrench **(T-B)**.

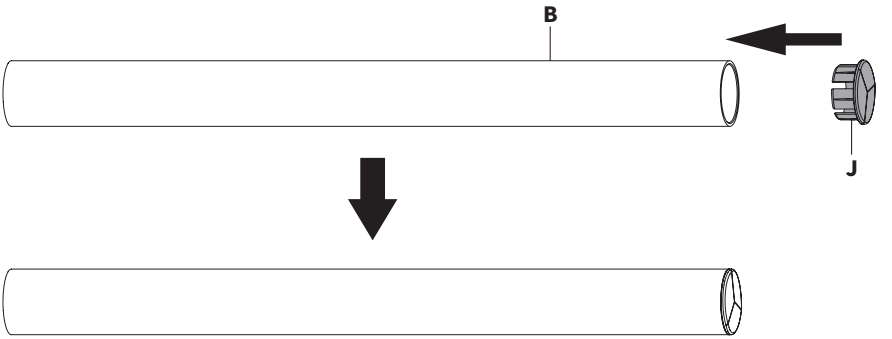


Place Arm Cable Clips **(L)** onto the Swivel Arm **(H)** as shown.

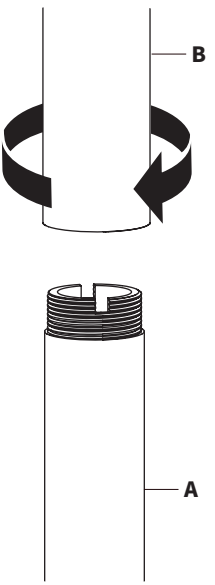


STEP 3

Press Cap **(J)** into Upper Pole **(B)**.

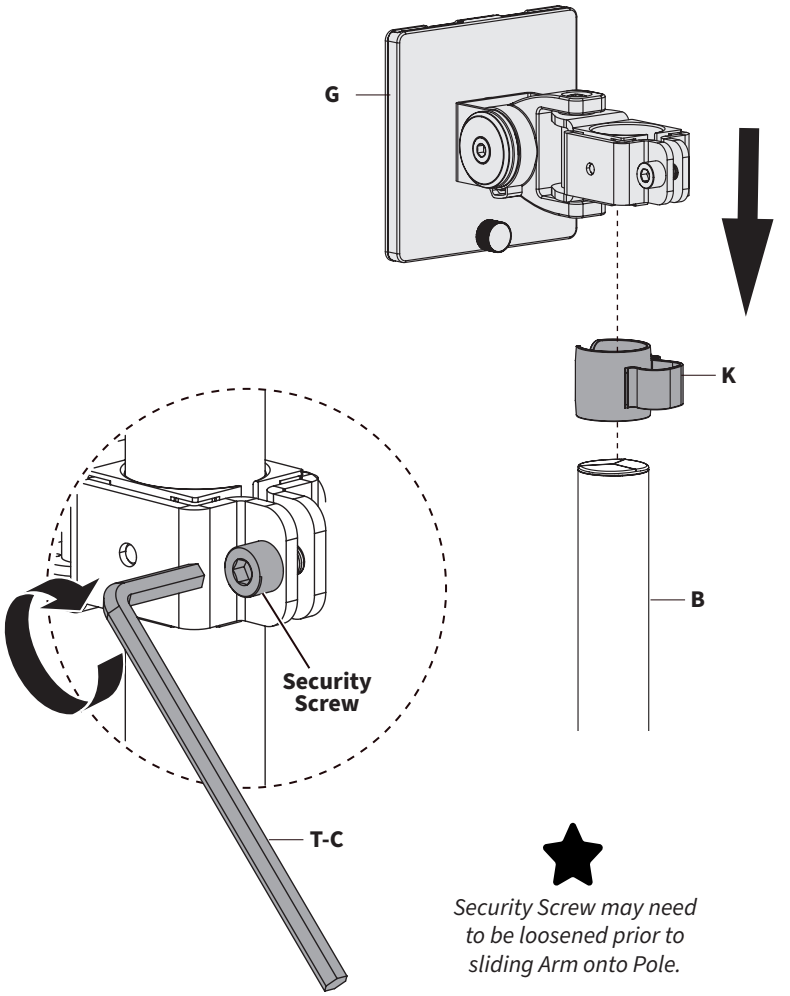


Thread the Upper Pole **(B)** into the Lower Pole **(A)**.



STEP 4

Slide Pole Cable Clip **(K)** and VESA Arm **(G)** onto the Upper Pole **(B)**. Secure the Arm at desired position by tightening **Security Screw** with 6mm Allen Wrench **(T-C)**.

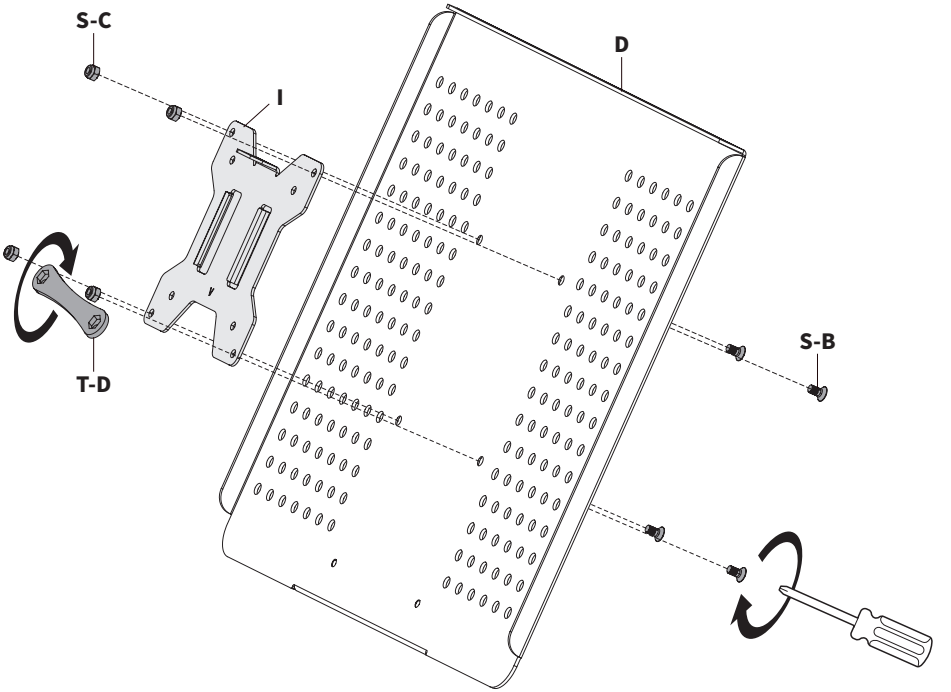


Security Screw may need to be loosened prior to sliding Arm onto Pole.

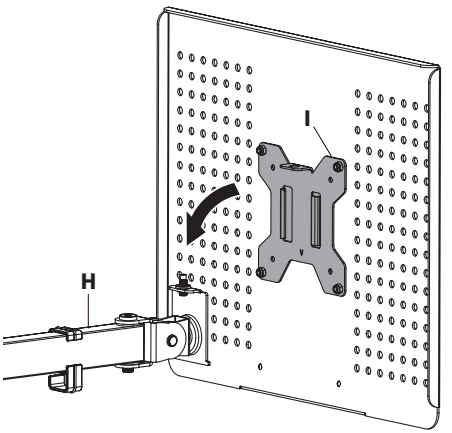
STEP 5

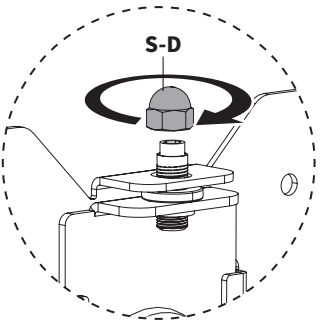
Attach the VESA Plate **(I)** to the Laptop Tray **(D)** using M4x8mm Screws **(S-B)**, M4 Nuts **(S-C)**, Wrench **(T-D)**, and a Phillips screwdriver.

Note: The VESA Plate can be installed directly to a monitor for a dual monitor setup. Go to page 18 for instructions.



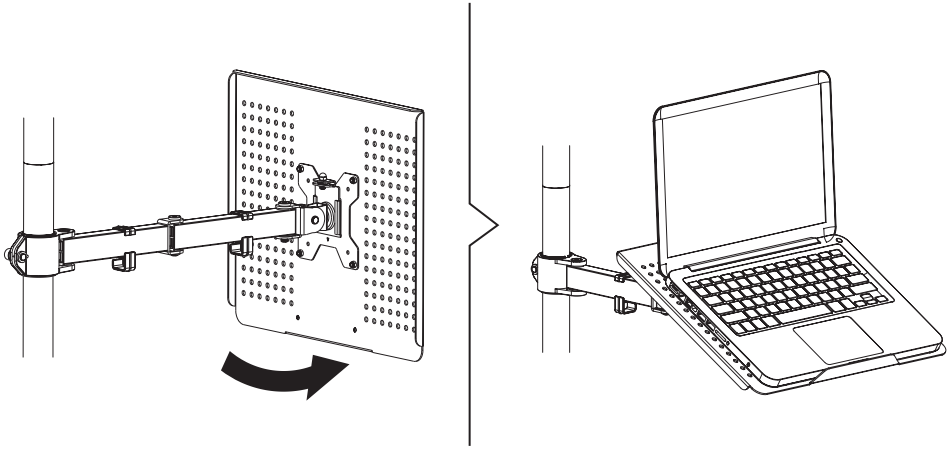
Slide the VESA Plate **(I)** onto the Swivel Arm **(H)** and secure in place with the Cap Nut **(S-D)**.





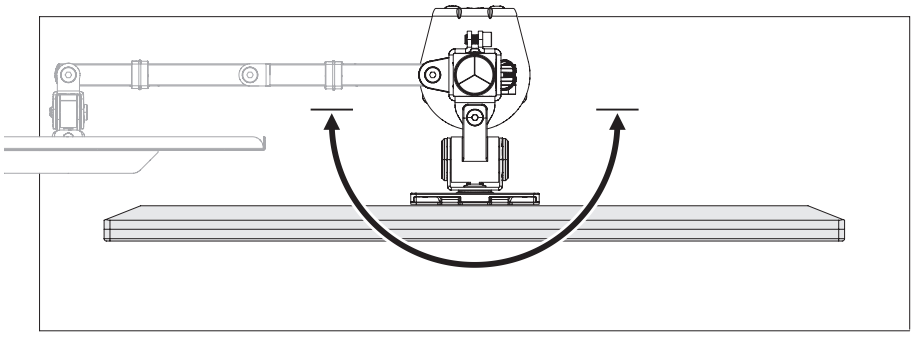
Step 5 - Cont'd

Tilt the Laptop Tray **(D)** to allow for placement of your laptop.



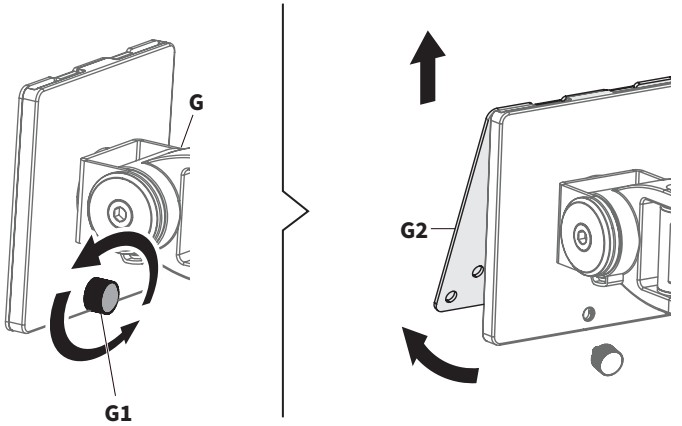
CAUTION: RISK OF TIPPING

DO NOT move the Arm beyond the range of the arrows shown. Failure to follow this instruction could lead to personal injury and damage to property.

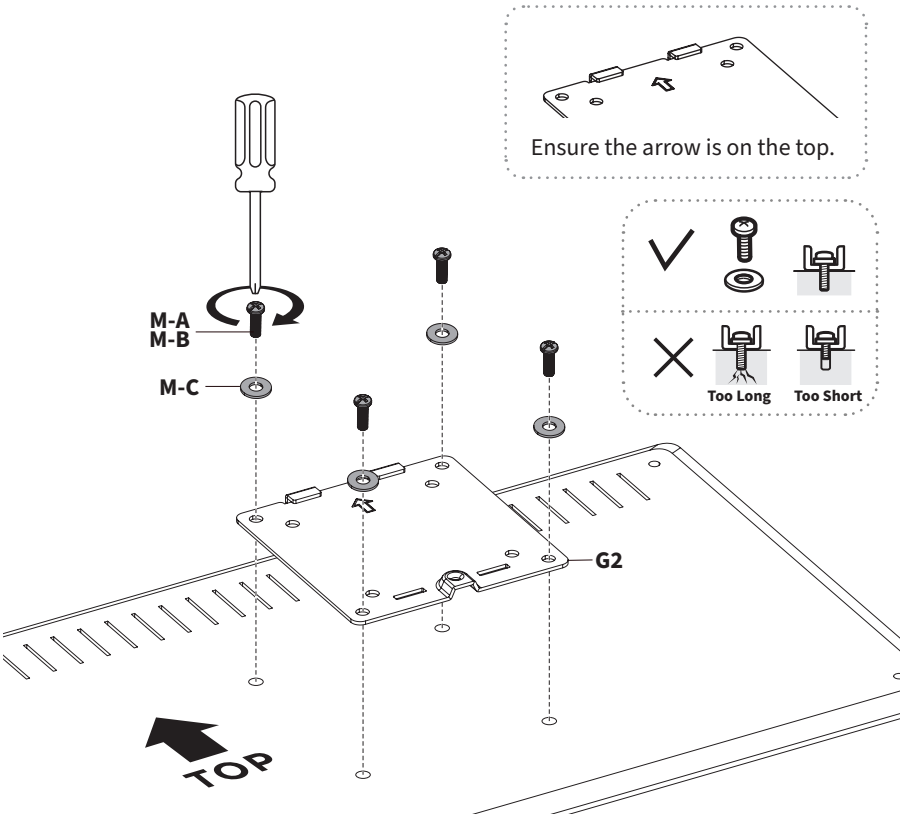


STEP 6

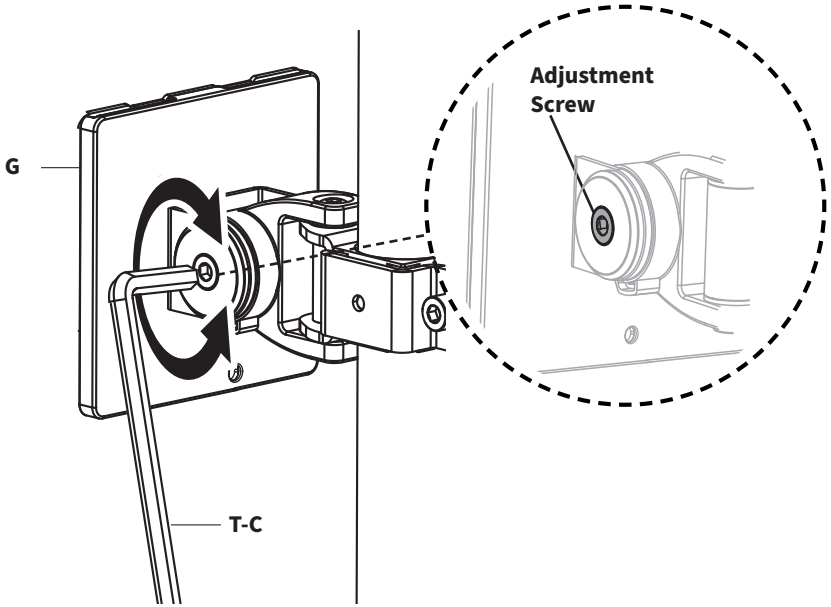
Remove the Thumbscrew **(G1)** from VESA Arm **(G)** and separate the VESA Plate **(G2)**.



Attach the VESA Plate **(G2)** to the monitor using appropriate Screws **(M-A,M-B)** with M5 Washers **(M-C)**. Tighten using a Phillips screwdriver.



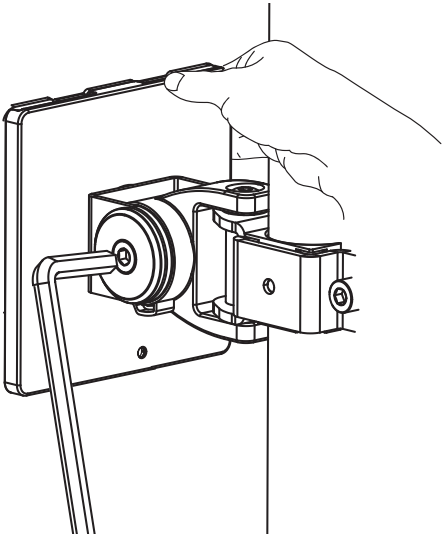
Adjusting the Tilt Joint



1. Loosen Tilt Joint
Use 6mm Allen Wrench **(T-C)** to loosen the **Tilt Joint Adjustment Screw**, located on the side of VESA Arm **(G)**.

2. Set Angle
Firmly grip the VESA Bracket and adjust to your desired viewing angle, and hold in place.

3. Lock Angle
Tighten as much as possible using the 6mm Allen Wrench to lock the angle.

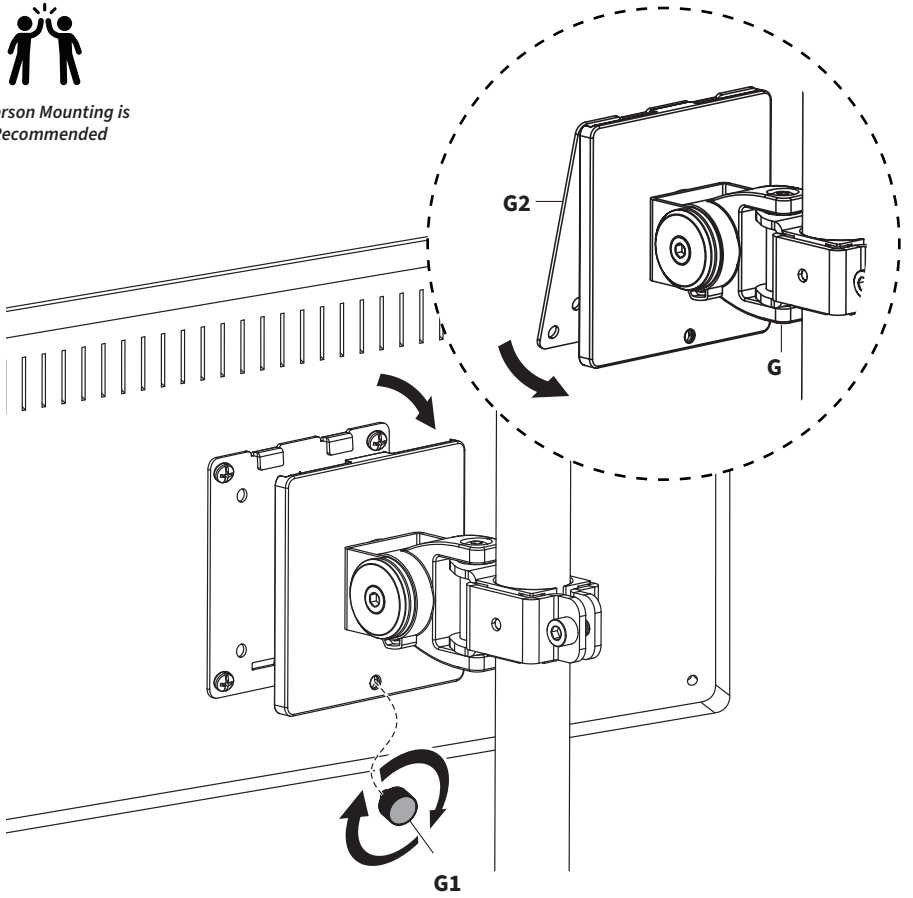


Firmly hold VESA Bracket in place while adjusting tilt angle.

STEP 8

With the assistance of a second person, line up the VESA Plate **(G2)** on your monitor with the VESA Arm **(G)** and the hook the Plate into the pockets of the VESA Bracket. Secure with Thumbscrew **(G1)**.

2 Person Mounting is Recommended



**Monitor & VESA Plate may need to be angled backwards slightly when sliding on.*

Monitor Tilted Too Far?

***** See Next Step *****

Refer to instructions in next step to adjust. **DO NOT** try to adjust angle freely. Doing so may result in accidental damage to your screen.

Fine Tune Tilt Angle

If the monitor is angled further than intended...



Heavy Weighted/ Ultrawide Monitors

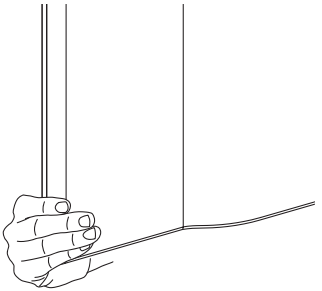
[22lbs - 44lbs]

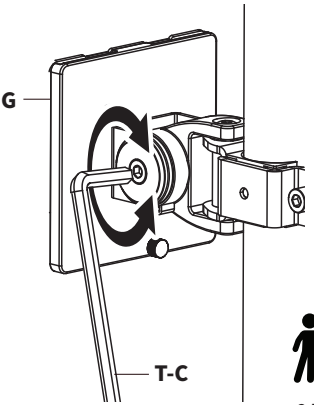
1. Firmly Hold Monitor
Firmly grasp and hold the monitor in place. Do NOT release monitor until you have completed steps below.

2. Loosen Tilt Joint
With a hand still on the monitor, use 6mm Allen Wrench **(T-C)** to loosen the tilt joint **Adjustment Screw**, located on the side of VESA Arm **(G)**.

3. Set & Lock Angle
Adjust screen slightly past your desired viewing angle, then tighten the screw as much as possible using 6mm Allen Wrench.

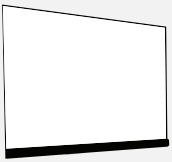
4. Straighten Angle
Slowly adjust the monitor down until your desired angle is reached. Release monitor and check angle. Repeat process as necessary







2 Person Adjustment is Recommended

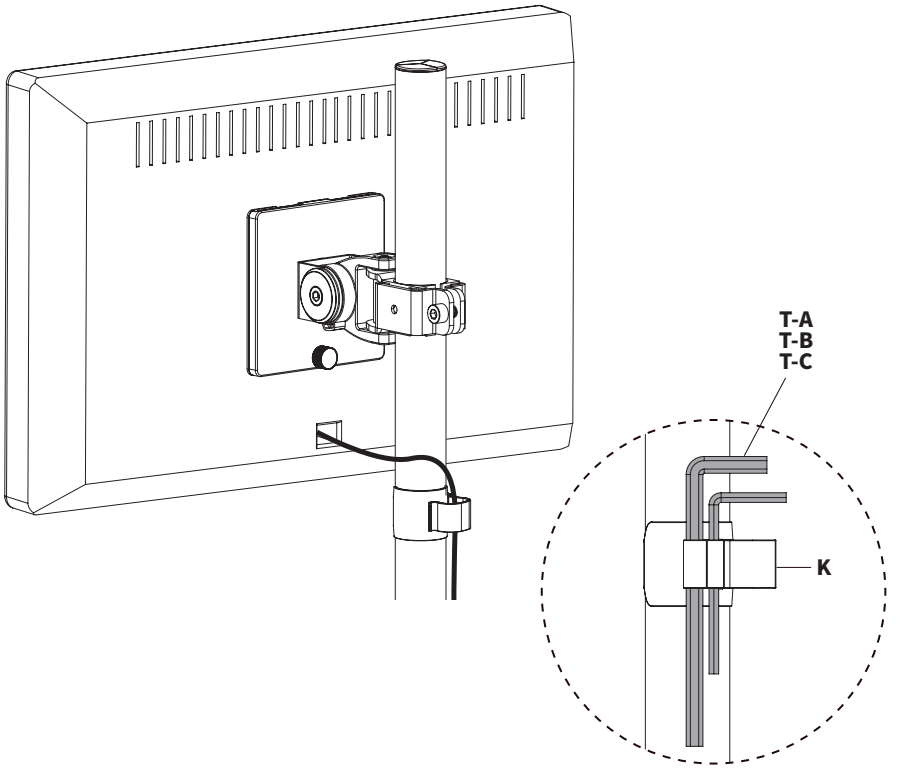


Ultra Thin Monitors

ALWAYS REMOVE MONITOR BEFORE RE-ADJUSTING
To prevent accidental damage to your screen, remove monitor and then follow Tilt Adjustment instructions. Reinstall monitor when desired angle is reached.

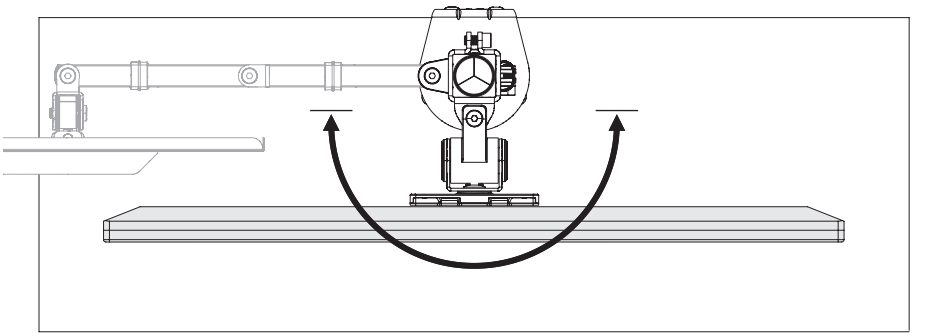
STEP 9

Use Pole Cable Clips **(K)** to manage cables and store Allen Wrenches **(T-A~T-C)**.



CAUTION: RISK OF TIPPING

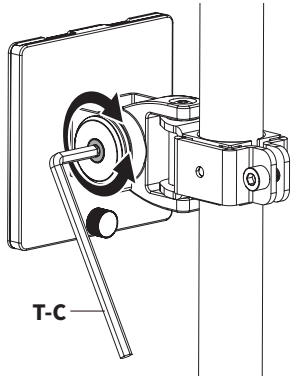
DO NOT move the Arm beyond the range of the arrows shown. Failure to follow this instruction could lead to personal injury and damage to property.

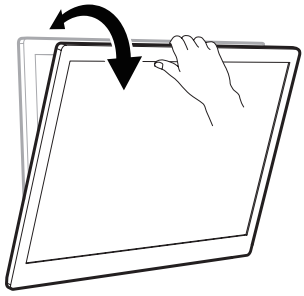


Adjustments

Tilt Adjustment

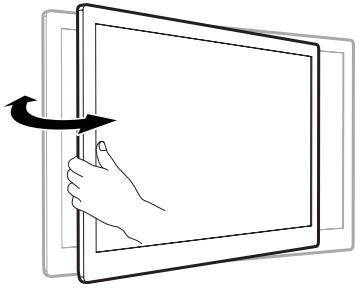
Use the 6mm Allen Wrench **(T-C)** to adust the tilt of the monitor. Go to **page 15** for full tilt Adustment instructions

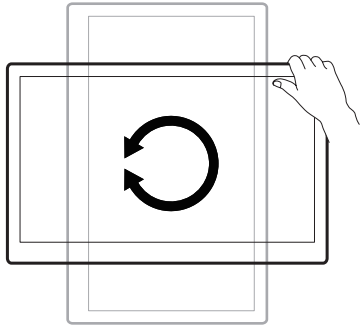




Swing & Rotation

Your monitor can be swung and rotated by hand.



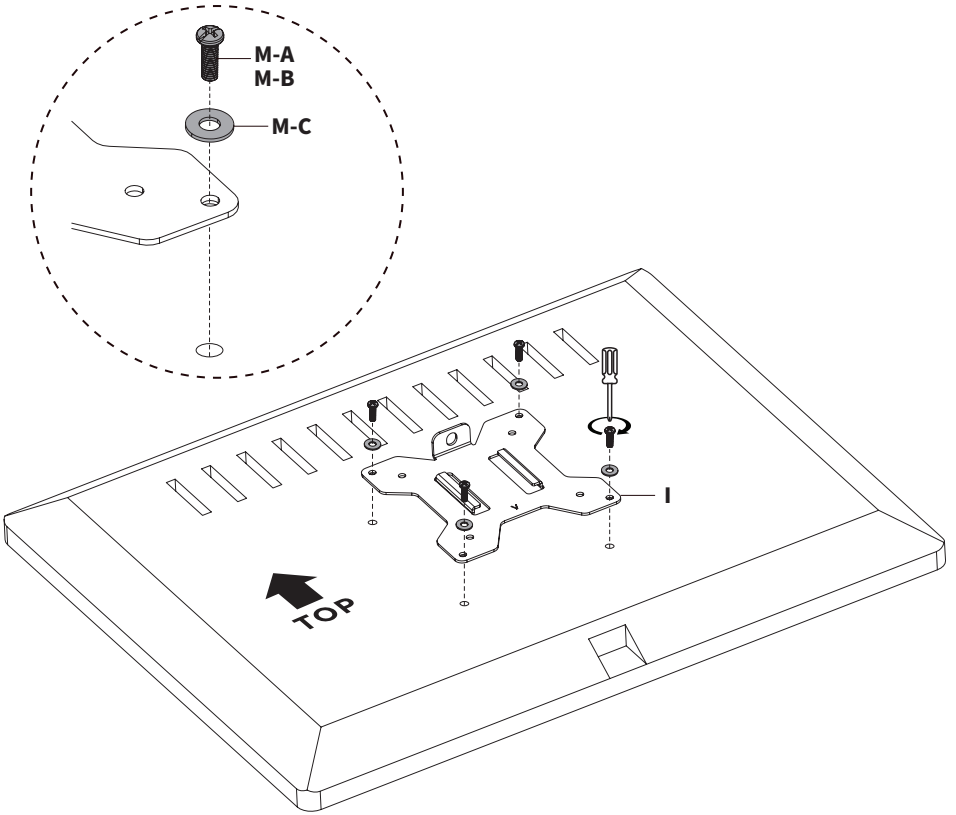


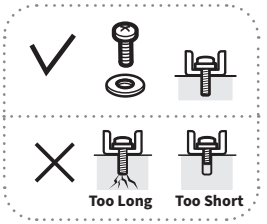
– Alternative Assembly –

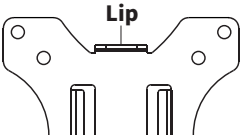
Dual Monitor Setup

For a setup with two monitors instead of a monitor and laptop, follow the proceeding instructions.

Attach VESA Plate **(I)** to the back of a monitor with M4x12mm Screws **(M-A)** or M5x12mm Screws **(M-B)**, M5 Washers **(M-C)**, and a Phillips screwdriver.



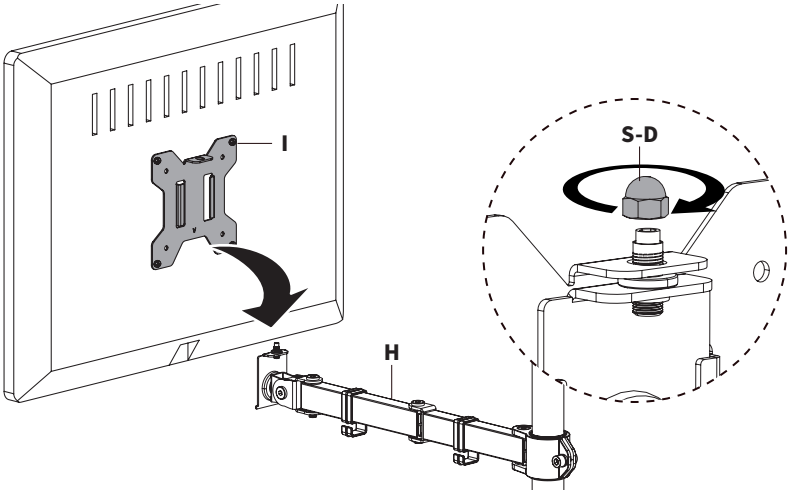




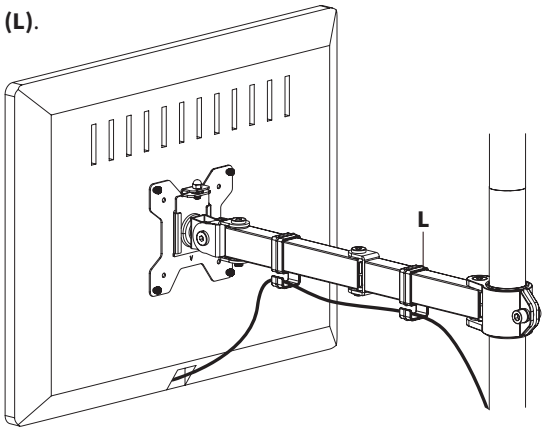
Ensure the **Lip** on VESA Plate is on the top.

Dual Monitor Setup – Cont'd

Mount the Monitor Assembly to the end of the Swivel Arm **(H)** and secure with Nut Cap **(S-D)**.

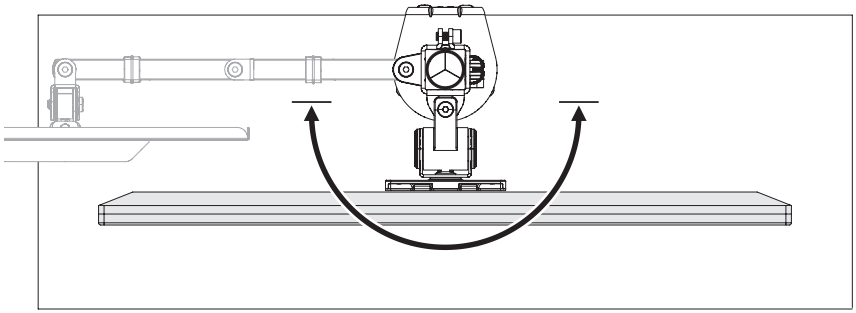


Route cables through Arm Cable Clip **(L)**.



CAUTION: RISK OF TIPPING

DO NOT move the Arm beyond the range of the arrows shown. Failure to follow this instruction could lead to personal injury and damage to property.



LAST UPDATED: 10/27/25
REV2
v3.0



Need Help? **We're Here For You**

Monday-Friday from 7am-7pm CST
Saturday 8am-4pm CST



Email Us
help@vivo-us.com



Chat with Live Agent
www.vivo-us.com



Give Us a Call
309-278-5303 ext. 1



VIVO-us



@vivo_us



@VIVOus



VIVO

FOR MORE GREAT VIVO PRODUCTS,
CHECK OUT OUR WEBSITE AT: WWW.VIVO-US.COM